

Minutes of the Annual Church Meeting of the Parish and the Annual Parochial Church Meeting of St Martin's Church, West Acton, held on Sunday 24thth April 2016, in St Martin's Church Hall, Hale Gardens, London W3 9SQ

Present

Liza Ambridge	John Clark	Matthew Moghademia	Apologies
Shelley Merrick	Lynne Armstrong	Angela Doe	Jeremy Thorpe-Woods
Simon Merrick	John Wilson	Sam Boundy	Tara Bramwell
Emma Stehlin	Rachel Weikel	John Beastall	Arden & Betty Anderson
Jacqueline Nicholls	Camilla Reid	Jonathan Jones	Ben & Amiyo Mason
Lyndon Plant	Bryony Franklin	Elsa Tewledge	John Trussler
Abraham Ghebrenkistos	Ellen West	Clive Davis	Tricia & Simon Warden
Zuzana Chan	Anne Oughton	James Hyde	Liz Barnes
Yuki Johnson	Dr Margaret Jones	David Vials	Tim Poulson
Jeannette Lovell	Amy Page		Jill Hull
Revd. Brandy Pearson	Phil Barnes		John Holt
Angela North	Johanna Barnes		Robert Burrows

Annual Church Meeting of the Parish of St Martin's Church, West Acton, Hale Gardens W3.

1. Meeting commenced at 11.25 with prayer led by Revd. Dr Nicholas Henderson.
2. Lynne Armstrong was agreed as Clerk to the meeting
3. Apologies for absence were read and accepted.
4. Revd. Henderson told the meeting that the Church Electoral Roll stood at 213, there had been thirteen removals and twenty nine additions. Two thirds of the people on the roll live outside the Parish and one third inside.
5. Minutes of the last meeting were read and accepted.
6. The meeting agreed that Liza Ambridge be asked to serve for another year as she had already served 6 years. This done, two churchwardens were appointed after an election, John Wilson and Elizabeth (Liza) Ambridge
7. The meeting was closed at 11.40.

Annual Parochial Church Meeting of St Martin's Church, West Acton, Hale Gardens W3.

Meeting commenced at 11.42

1. The minutes of the last meeting were agreed as a true record, with a general aye. No items of other business were raised.
2. A) The Revised Electoral Roll was accepted
 b) **The Annual Report** had been prepared by Liza Ambridge; copies were available both on paper and on line from the Parish Website. She told the meeting that Lynne Armstrong had provided the précis of the council proceedings, and spoke briefly on the highlights of the year.
 c) **The Accounts** were presented by the Acting Treasurer, Clive Davis, who provided clear and well presented figures to us. He told the meeting that this would be the last time that he would be able to attend the AGPM in this capacity. He went on to say that the accounts format had changed, with the aim of making the whole accounts of the church much more transparent and easy to understand. This had meant that some items that had previously been single entries were now seen as both a credit and debit, and some items that had not appeared at all were now accounted for. This included payments for the organist for ad hoc services such as weddings etc. Instead of a direct payment to the organist the monies were seen as going into the church accounts and then coming out. This also applied to the loans that had recently been given to the church to help in a period of very poor cash flow. Some parishioners had converted their loans to gifts to the church, and this had involved the funds being entered, marked as paid and then re-entered as gifts. Footnotes in accounts made this clear.
 The insurance premium was less because the PCC had agreed to accept a higher excess, we would now need to cover the first £1,000 of any claim. (N.B. there had been no situations in which we had needed to claim on our insurance for well over 10 years).

Churches together in Ealing and Acton appeared to have been paid two lots of fees; - this was because they had billed us late in one year and early in the next.

This was the first complete year that the church office had not been in the vicarage, and the expenses on a demand basis rather than as an allowance to the Vicar. This seems to have been very successful, and to have saved us the money that the Vicar had indicated it would when he proposed this arrangement.

There were several questions which Clive was able to answer, covering the schools levy, the wording of the entry on current liabilities, and diocesan Church Fees.

He finished by thanking the Church Wardens, the office and Denise Taylor, the Stewardship officer, for the help he had been given over the years. He went on to say that he would not be abandoning us, but both he and the church needed to move on after he had stopped coming to St Martin's as his church. Acceptance of the accounts was proposed by James Hyde, seconded by Phil Barnes, passed nem con. A vote of thanks to Clive was proposed and was passed nem con.

d) Liza Ambridge told the meeting that, after the recent Quinquennial inspection, we could be sure that the fabric of the Church and Hall were in reasonable condition. The major expense in the last year had been bringing the church flat up to a reasonable standard to house Brandy and Rob Pearson. This had been done, and Brandy had said that it was one of the nicer flats she had lived in during her time as clergy and as a clergy wife. The coming year would also hold challenges, as had been said already we needed to consider the cost of the remedial roofing for the church and hall. A key point was the church and Hall did not have current electrical safety certification.

This was going to be a considerable expense, as the work needed to be done almost from first principles, a list of what works required had to be compiled before it could be examined and brought up to standard and checked off. There had been an anonymous donation of £3,000 to enable us to start on the work but it might cost as much as £10 – 17,000 for the whole job to be done. The last quote we had had done was for £6,000 some while ago.

3. Church Hall This was an important issue, as hall lettings were a major source of income for us.

The condition of the hall and in particular its kitchen was rapidly reaching the stage where it would not meet the necessary hygiene and safety standards. Nick had asked Rosemary Milne, who had been instrumental in getting a large sum of grant money to fund the major refurbishment of the All Saints Hall to look into getting some funding for us to do some work on our hall. For the long term future we could aim for a total refit of the hall, including removing the stage to increase the space available and adding storage and a folding stage

4. **Short reports** were received from the Japanese Anglican Church UK from Yuki Johnson, the Junior Church from Jackie Nicholls, the Youth Group, which was just about to close for a short period whilst Maria Jones had her baby, St Martin's players who were to take a part in the forthcoming Midsummer Madness, St Martin's Players, and the Flower Guild etc

5. **The Safeguarding report** was presented by Bryony Franklin. There were no problems to report, and the DBS Reports were up to date, thanks to her supervision of the process.

6. Elections and Appointments of Lay Representatives.

After a short discussion and a vote it was agreed to increase the number of members on the PCC to 15. This would take place from 2017.

Twelve members were elected on to the PCC for the coming year. They were Angela North, Jonathan Jones, Lyndon Plant, Tara Bramwell, Ben Mason, Emma Stehlin, James Hyde, Jeremy Thorpe-Woods, Ellen West, Shelley Merrick, Lynne Armstrong and Amy Page. Margaret Jones agreed to serve as representative Reader.

It was agreed that the representatives for the Churches together in Central Ealing would be appointed at the first PCC meeting.

The sidespeople would continue to be appointed by the two Churchwardens.

Mr Amandeep Singh Bhogal was appointed as Independent Financial Examiner.

7. A full report from the Vicar had been circulated with all the papers for the meeting, and Nick highlighted a few of the major points from it. He mentioned our good fortune in the appointment of Brandy and Rob Pearson as our SSM and PTO priests, and mentioned the other changes in the church. Angela Doe would be leaving the vestry team from this Sunday, and Matthew Moghademia would be taking over as head server. Bryony Franklin had been accepted by the Bishops Advisory Panel as an ordinand to start in September this year. We needed to find another treasurer, Clive was a very hard act to follow but it was now imperative that we make an appointment in the near future. Nick told the meeting that he was to retire in 2 years time, so it was now the time to produce a Parish

Profile, so that any person thinking of taking over the Parrish knew what sort of church we were and what sort of worship style we enjoyed.

There being no other business the meeting closed at 12.50 with prayer led by the Vicar.